Dear Teacher in Charge,

Thank you for choosing the Department of Education’s Bridgetown Camp School for your next residential camping experience.

This camp school provides learning opportunities and experiences in a real world context that are not possible in a conventional school setting. We believe the communal living environment, away from the student’s home and school, is ideal for developing the students:

- Personal Capabilities.
- Social Capabilities.
- Critical and Creative Thinking Skills.
- Ethical Understanding.
- Sustainability, Knowledge, Skills, Value and Views.

This information package and our website www.bridgetowncampschool.wa.edu.au are designed to assist you in meeting the Department’s requirements for school camps. This includes the background information required to complete the Department’s Excursion Management Planning Checklist.

I prefer to have an active role in helping you plan your itinerary and will make all bookings on your behalf. It is most important that I have a draft of your proposed programme at least one month prior to your arrival.

Should you require any further information or assistance please feel free to contact me on (08) 9761 1691 (office), 0427 980 926 (mobile), (08) 9761 1866 (fax) or e-mail Bridgetown.CS@education.wa.edu.au.

Yours faithfully,

Colin Bygraves,
Bridgetown Camp School, Manager.

OUR MISSION

To deliver quality experiential learning programmes designed to support schools to achieve Curriculum Framework outcomes not easily achieved in government schools.

OUR VISION

To be the leading provider of high quality experiential learning programmes that contribute positively to the students achieving agreed educational outcomes necessary to succeed in the changing world.

OUR PURPOSE

The Bridgetown Camp School assists schools to achieve their purpose by providing unique opportunities for students to further develop knowledge, skills, values and understandings across the curriculum in a safe and relevant learning environment.
LOCATION MAP

BRIDGETOWN CAMP SCHOOL

TO DONNYBROOK

ROE ST

STEERE ST

CAREY ST

PHILLIPS ST

TO NANNUP

TO MANJIMUP

NORTH

TO BOYUP BROOK

BOYUP BROOK

RECREATION CENTRE & SWIMMING POOL
Town Evacuation Centre

BLECHYNDEN ST

ROWLEY ST

STEERE ST

HAMPTON ST

SPENCER ST

PHILLIPS ST

ROE ST

CAREY ST

BRIDGETOWN CAMP SCHOOL

TONANNUP
COMPLETE AND RETURN ALL PRIORITY FORMS TO CAMP SCHOOL

COMPLETE AND RETAIN ALL FORMS

PREPARE CAMP BOOKLET AND ORGANISE ROSTERS AND DORM ALLOCATIONS
Please refer to camp organisers’s check list for help in completing this stage.

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Camp School Return 7/8
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Parent Consent and Contract 10
Medical and Water Based Authority 11/12
Safety and Behavior Policy 13
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Bridgetown Profile 38
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BOOKING FORM

Please fill in and return to us, as soon as possible

Name of group applying

Address

Postcode

Telephone: (08)  ___________________________ Fax: (08)  ___________________________

E-Mail

Name of person responsible for organising camp

Dates preferred:

1.  ___________________________

2.  ___________________________

Number of students: Male _____ Female _____ Year Level ________

Principals’ Signature/Teacher in Charge

Date: ___________________________

PLEASE RETURN BY FAX (08) 9761 1866 - OR BY POST:

Bridgetown Camp School, 90 Roe Street, Bridgetown 6255

Telephone: 08 9761 1691 • Facsimile: 08 9761 1866
Website: http://www.bridgetowncampschool.wa.edu.au
Email: Bridgetown.CS@education.wa.edu.au
ABN: 42 315 920 415
Please read the full description of all activities prior to completing this form; noting details and costs. Then tick the boxes to show your preferred programme options and fax to us on: (08) 9761 1866. We will then type up a full draft itinerary and forward it to you for approval.

Name of School: ____________________________
Name of Teacher in Charge: ____________________________

Proposed Number of Students: ____________________________ Year: ____________________________


Transport in Camp Required: Yes [ ] No [ ] **NOTE: It is recommended that a bus stay for the duration of the camp, especially during bushfire season.**

Main values and outcomes focus of camp:
- Personal Capabilities [ ]
- Social Capabilities [ ]
- Critical and Creative Thinking [ ]
- Ethical Understanding [ ]
- Sustainability [ ]
- Other (i.e. General Capabilities AND/OR Key Learning Areas) [ ]

**FULL DAY OPTIONS**

Refer to program options and sample program for details

**FARMING** - Lucieville [ ]

**PEMBERTON** - Cascades [ ] Bicentennial Tree [ ] 4WD Eco Tour [ ] Big Brook Dam [ ]

Beedelup Falls [ ] Tram Ride [ ] Donnelly River Cruise [ ] Other: ____________________________

**WALPOLE** - WOW Wilderness Cruise [ ] Tree Top Walk [ ] Other: ____________________________

**RECREATION DAY** - Donnelly River [ ] Big Brook Dam [ ]

Self run activities or others not included in booklet ____________________________

**HALF DAY OPTIONS**

**BOYUP BROOK** - Harvey Dickson’s Country Music Centre [ ] to include Bootscooting [ ]

**GREENBUSHES** - Talison mine/Discovery Centre [ ]

**BRIDGETOWN** - Discovery Quiz [ ] Swimming Pool [ ] The Da Vinci Team Code [ ]

**BUSSLETON** - Jetty [ ]

**IN CAMP** - Fun Games [ ] Photo Orienteering [ ] Challenge Course [ ] Team Challenge [ ]

Squash Magic [ ]
HALF DAY OPTIONS CONTINUED

LIFESKILLS - Pottery  ☐ Drumming  ☐ Playing the Spoons  ☐ Origami  ☐
Juggling  ☐ Paper Making  ☐ Totem Pole Play Days  ☐ Djembemoves  ☐

Self run activities eg. Sport, art or others not included in booklet

EVENING PROGRAMMES

RECREATION CENTRE – Tabloid Sports  ☐ Squash Magic  ☐ Other: ______________________

IN CAMP - Juggling  ☐ Drumming  ☐ Stretch Relax  ☐
Playing the Spoons  ☐ Djembemoves  ☐ Zumbatomic  ☐ Rock ’n’ Roll Stars  ☐

Other: ________________________________

Self run activities: (Please list eg. Quiz Night, Talent Quest, Video Night) ______________________

RETURN THIS FORM PRIOR TO CAMP
CAMP RETURN FORM

Please complete and return to the Bridgetown Camp School at least two weeks prior to arrival.

School

________________________________________________________________________

Address

________________________________________________________________________

Phone ( ) ______________________ Fax ( ) ______________________

School mobile phone (being brought to camp)

________________________________________________________________________

ETA ______________________ Date ______________________

ETD ______________________ Date ______________________

Bus Company ______________________ # of Buses ______________________

Transport In Camp Req. Yes ☐ No ☐

NOTE: It is recommended that a bus stay for the duration of the camp, especially during bushfire season.

Number of Students ______________________ Year ______________________

Teacher in charge ______________________

Other Teachers ______________________

Parents ______________________

________________________________________________________________________

First Meal Required: B’Fast ☐ Lunch ☐ Dinner ☐

Full Breakfast required: Yes ☐ No ☐ (Please note extra charge)

Complimentary Supper (Milo & Cake): Yes ☐ No ☐

Number of vegetarians ______________________ (Please indicate how strict.)

Special diets See next page (Please attach details.)

Packed lunch required for return trip: Yes ☐ No ☐

(Bring a container and some cups for a take away drink on the way home.)

Birthdays:

Date _______ Name ____________________________ M/F _______ Age _______

Date _______ Name ____________________________ M/F _______ Age _______

Date _______ Name ____________________________ M/F _______ Age _______

LINEN HIRE IS AVAILABLE. Number of people requiring linen: ___________________

Important * Please return this form with your completed Draft Itinerary
# CAMP RETURN FORM

**Dietary Requirements**

<table>
<thead>
<tr>
<th>Special Diets Information Form</th>
<th>Dietary Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td></td>
</tr>
<tr>
<td>No Milk/ Milk Products</td>
<td></td>
</tr>
<tr>
<td>No Eggs</td>
<td></td>
</tr>
<tr>
<td>No Red Meat</td>
<td></td>
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<tr>
<td>No Fish/ Seafood</td>
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<tr>
<td>Gluten Free</td>
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<tr>
<td>Hallal</td>
<td></td>
</tr>
<tr>
<td>Vegetarian</td>
<td></td>
</tr>
<tr>
<td>Vegan</td>
<td></td>
</tr>
<tr>
<td>Others Please List</td>
<td></td>
</tr>
</tbody>
</table>

Return this form prior to camp.
Dear Parent / Guardian,

Following are the details for this years - year ____________ camp to be held at the Bridgetown Camp School between (inclusive dates) ____________ and ____________.

Main purpose of the camp

Teacher in charge of camp

Other teachers attending camp

Parents attending camp

No. of students
Boys ☐ Girls ☐

Cost per student
Max spending money
Deposit
Required by
Balance
Required by

Method of travel

Departure time
Estimated time of return

Camp School - Emergency contact number: 9761 1691

Please note:

1. The camp is fully catered.
2. A suggested clothing list is forthcoming ☐ attached ☐
3. A medical form is forthcoming ☐ attached ☐
4. A programme is forthcoming ☐ attached ☐
5. All external providers, venues and facilities being used whilst on camp have provided evidence that they comply with the Departments Excursion and Water Based Excursion Procedures and Guidelines.
Camp organisers realise the responsibility you give us when allowing your child to attend a camp and, therefore, endeavour to cover all eventualities. The organisers, like parents, place trust in the student to demonstrate sensible behaviour at all times. All camps are an extension of school and carry the same rules and restrictions. In addition the Bridgetown Camp School has a set of conditions that must be observed.

PARENT

Name

Address

Phone (home) ( ) __________________________ (alternative) ( ) __________________________

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents/Guardians should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent.

Students that are participating in a camp that consists of an overnight stay are covered by the Department of Education Camp and Excursions cover. This cover is limited and will respond to any costs above and beyond what is covered by Medicare or the Student’s private health insurance. The limit of liability of the cover is $20,000.

Where it is necessary, school staff will arrange medical assessment and treatment for students.

I understand that should my child fail to comply with the student contract (see below) he/she may be returned to home at my (the parents) expense.

STUDENT

I understand and agree to abide by all camp rules and restrictions. I also agree that if I infringe any of the same, either verbal, written or traditionally understood, I may be returned to my home/school at my parents expense.

Signature of Student __________________________ Date __________________________
Medical authority form and consent for water based activities conducted by the Department of Education - Bridgetown Camp School — Strictly Confidential.

This form is intended to assist teachers & Camp School staff plan and conduct safe aquatic activities for your child whilst attending Bridgetown Camp School.

**STUDENT**

Students Name ___________________________ Date of birth ___________________________

Parent/Guardian (Full name) ___________________________

Address ____________________________________________ Postcode _______________

Telephone: Home ___________________________ Work (Parent/Guardian) ___________________________

Work (Parent/Guardian) ___________________________ Mobile ___________________________

Name of family Doctor ___________________________ Phone ___________________________

Medicare # ___________________________ Medical Insurance # ___________________________

**SWIMMING ABILITY (refer to DEWA’s Swimming & Water Safety Continuum)**

<table>
<thead>
<tr>
<th></th>
<th>Beginner</th>
<th>7 Intermediate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Water Discovery*</td>
<td>8 Water Wise*</td>
</tr>
<tr>
<td>3</td>
<td>Preliminary</td>
<td>9 Senior</td>
</tr>
<tr>
<td>4</td>
<td>Water Awareness</td>
<td>10 Jnr - Swim &amp; Survive</td>
</tr>
<tr>
<td>5</td>
<td>Water Sense*</td>
<td>11 Swim &amp; Survive</td>
</tr>
<tr>
<td>6</td>
<td>Junior</td>
<td>12 Snr - Swim &amp; Survive</td>
</tr>
</tbody>
</table>

* Royal Life Saving Society of Australia awards

My child has achieved stage # ___________________________ Date achieved ___________________________

I am unsure. Please assess my child ☐

Please detail your assessment of your child’s skills and abilities in relation to the aquatic activities to be conducted at the Bridgetown Camp School.

___________________________________________________________________________

___________________________________________________________________________

___________________________________________________________________________

___________________________________________________________________________
MEDICAL & WATER BASED AUTHORITY FORM (CONTINUED)

MEDICAL DETAILS

Is your child subject to asthma, fainting, epilepsy, diabetes or any other condition that may affect his or her safety during aquatic activities? (Staff cannot take responsibility for medical conditions of which they are unaware.)

Yes [ ] No [ ]
If Yes, give details

Is your child allergic to (Please give details)

Penicillin
Any other drug
Any food
Bees
Other

Is any special care required? Yes [ ] No [ ]

Other conditions (Please give details)

Bed Wetting
Other
Date of last Tetanus injection

Medications

Arrangements for the safekeeping and handling of medications must be made prior to your camp.

Is your child presently taking tablets and/or other forms of medication?

Yes [ ] No [ ]

Does your child self-administer the medication?

Yes [ ] No [ ]

If ‘Yes’ give details (dosage, frequency, name of medication and reason for use)
Considerate and sensible behaviour with due regard for the well being of all others, and respect for the environment, should preclude the need for strict rule enforcement.

There are some areas, as indicated below, about which students need to be aware of if a harmonious and worthwhile stay at Bridgetown is to be effected.

The following areas need to be discussed and a policy formulated:

- General behaviour.
- Dormitories.
- Phone calls in and out.
- Electronic devices.
- Bed time.
- Meals.
- Hygiene.
- Sweets and softdrinks.
- Punishment for breach of policy.

Remember a great camp happens when we all: use excellent manners; share; co-operate; think for ourselves; and consider the needs of others.
Dear Parent / Guardian,

The Department of Education has an Information Privacy and Security Policy that requires schools to gain parental/guardian permission before using visual images of students as photographs outside the school environment. Bridgetown Camp School uses images of students in a variety of ways to recognize excellent achievement, inform parents and the local community of the activities conducted at the camp school and to promote Bridgetown Camp School. From time to time we may also be asked to contribute to Department of Education materials such as educational videos and the “School Matters” newspaper.

We request your permission to use images of your child (names will not be used) in some or all of the ways listed below.

* School website / videos / newsletters / magazines or any medium in relation to school activities
* Promotional material for the Department of Education & Training
* Articles for West Australian / School Matters / Community Newspapers

As part of the evening programme, we occasionally show DVD’s at the Bridgetown Camp School. In order for your child to watch the appropriate films, please indicate which films you give permission for them to watch.

Please tick in the relevant boxes:

[ ] PG  [ ] M  [ ] MA

Thank you

[Signature]

Colin Bygraves
Camp Manager, Bridgetown Camp School

I give permission for: Bridgetown Camp School to use images of the student(s) listed below
To watch DVD’s, as per selection above

Parent / Guardian

__________________________________________________________________________

Parent / Guardians signature

__________________________________________________________________________

Student name(s)

__________________________________________________________________________

School

__________________________________________________________________________
Packed lunch and drink for the trip to camp.

Writing tools - pens, coloured pencils, ruler, rubber, clipboard etc.

Two single sheets and a pillow-slip – please no sleeping bags. (Doonas and pillows are provided.)

Dirty clothes bag. (A rubbish bag is fine.)

Hat and sunscreen.

Toiletries - soap, toothbrush/paste, flannel, comb/brush, shampoo, one or two towels.

Clothing - including:
- Pyjamas. (perhaps a dressing gown.)
- Two warm jackets/jumpers for excursions/evenings.
- Changes of clothing for sport, excursions and evening functions: underwear, socks, dresses/skirts, tops, shorts/jeans, bathers, raincoat (the South West is significantly wetter than most areas.) etc.
- Footwear: joggers for sport and casual wear; sturdy footwear for excursions; thongs/sandals for camp wear.
- Medication (To be accompanied with written instructions.)
- Optional items such as camera, games (non electric).
- Water bottle.
- If doing Challenge Course bring a blindfold and if doing Cycling bring a bike helmet if possible
- Others ....

The students have agreed that the items crossed out below are not allowed on camp ....
- Radios / torches/valuables/knives/matches/chewing gum/lollies/chips, twisties, chocolate/soft drink.
FULL DAY ACTIVITIES

Additional information I have pertaining to the activities you choose, including general information about Bridgetown, will be sent once I receive your proposed programme.
To make your camp planning easier, we have introduced a one cheque payment to cover all camp expenses, from accommodation, activities/excursions and meals. NO LISTED FEES INCLUDE GST. All fees are correct at time of booklet print.

N.B.  
* I request you allow me to make all bookings. There will be one invoice to cover all camp expenses.  
* I do not believe all the tourist ventures and excursion options available in the South West need to be included in this booklet. Rather if you have a particular interest in any excursion option that I have not listed, please let me know so that I can CUSTOM DESIGN YOUR PROGRAMME TO SUIT YOUR NEEDS.

EXCURSIONS:
Please note: * Should you wish to alter any of the programme days listed here, e.g. by deleting one activity and including another on offer elsewhere, please, do not hesitate in discussing it with me.

LUCIEVILLE FARM: (South West Hwy, Bridgetown 10 km) offers a full day of involvement in the day to day activities of a working farm. Activities include feeding chickens, pigs and goats; milking a cow; a horse led ride; damper making; often a shearing demonstration and whatever else, usually dictated by the season, needs doing at the time. Accompanying parents and teachers are expected to play an active role in the day’s proceedings.
Best value is gained from this excursion if numbers do not exceed 30-35.
Cost: $18 per student, plus GST. Teachers - Free. Minimum $200 plus GST
Website: www.lucieville.iinet.net.au

Pemberton (70 km from Bridgetown)
DAVE EVANS BICENTENNIAL TREE: Was pegged as part of Australia's Bicentennial in 1988. This 68 m fire lookout is situated in the magnificent old growth forest of the Warren National Park. Parental permission is required to climb to the half way platform (only) of this tree. It is not recommended for students below year 7. Adults capable and willing to climb must accompany the students. Only 6 are able to climb at one time. A 2.4km walk to the Warren Lookout takes in the best of the Karri Forest and the Warren River Valley. The view from the lookout to the Warren River is superb and is well worth the walk.

CASCADES: Is a long stretch of rapids set deep in the Karri forest and is an ideal picnic spot.

BEEDELUP FALLS: Short loop walk over both wooden bridge and a suspension bridge gives great views of the falls. No Cost

BIG BROOK DAM: Excellent spot for swimming, fishing, picnics, canoeing mountain bike riding and games. BBQ, change rooms, and a 3.4 km walk/ride trail around dam.

DONNELLY RIVER CRUISES: Meander along a 12km section of the Donnelly River, traversing a diverse ecosystem that is only accessible by boat. From the lush Jarrah and Karri forests, through the Paperbark and wetlands to the limestone cliffs and majestic Southern Ocean. Gigetta is a specially designed boat that is fully enclosed and heated for all weather use. She comfortably seats 31 passengers with a minimum of 15. Tours depart from Boat Landing Road at 9:00am and finish at 1:00pm
Website: www.donnellyrivercruises.com.au
Cost: $27.28 per student, $45.46 adult groups + GST. Minimum 15 persons. Max 31. 1 teacher, per 15 students, Free
FULL DAY ACTIVITIES

PEMBERTON TRAM RIDE:
Warren River Bridge and Return: 1 hour 45 mins. Leaves Pemberton, past the Saw Mill and descends deep into the Karri Forest. The tram meanders through the forest, crossing six bridges, stopping at the Cascades and at the Warren River Bridge, where the Lefroy Brook joins the Warren River. The tram then returns to Pemberton.
Cost $10.91 per student + GST. $21.82 per adult + GST.

PEMBERTON DISCOVERY TOURS: Pemberton Discovery Tours visit inaccessible and remote areas in the Warren and D'Entrecasteaux National Park on the 'Beach and Forest Offroad Adventure' - a 4WD Eco Adventure tour.
Experience the largest landlocked dune system in the Southern Hemisphere, moving in on protected forest, drive on an endless beach, visit wild oceans and touch towering Karri Trees. You will experience a diversity of wildlife from Kangaroos, snakes, emus and forest Red Tailed Black Cockatoo and other bird life unique to this pristine area. River valleys to towering Karri forest, down to the dense coastal forests, your guide will reveal tales of Aboriginal history, early pioneering settlers and even drive down some of their early horse drawn trails.
Cost: $40.90 per student + GST

Walpole (150km from Bridgetown)

WOW WILDERNESS ECO-CRUISES: Are recognised leaders in interpretive ecotourism. The eco-cruises are based in the wilderness areas and waterways of Walpole's National Parks. The tours provide students with an enjoyable interacting experience that generates understanding, appreciation and stewardship of the environment. The tours include a boat cruise on the Walpole and Nornalup Inlets and a guided bush walk to a wilderness declared beach.
Cost: $13.64 per student, + GST. Teachers - Free
Website: www.wowwilderness.com.au

TREE TOP WALK: Is 600m long and, at it’s peak, 40m high steel truss construction which slowly rises from the forest floor into the canopy of the giant tingle trees. The walk is suitable for assisted wheelchairs. Guided tours are available
Cost: $5.90 per student, + GST. 1 Teacher - Free per 12 students. $11.36 per adult + GST.

ECO EDUCATION - ECO SYSTEM EXPLORERS AT THE TREE TOP WALK:
Middle childhood - Early Adolescence Years.
Students learn that the tingle forest is an ever changing ecosystem affected by agents of change such as water, fire, weather and human activities. Some changes can happen quickly, others are very slow processes. A forest walk allows students to identify agents of change in the tingle forest ecosystem. Students also learn about the impact of erosion, over cleared and vegetated landscapes and the different processes of soil formation through practical demonstration. A study of aerial photography allows students to visualize how much of the landscape has been impacted by different changes.
Cost: 2 hours - $7.09 + GST  4 hours - $8.90 + GST

ANCIENT EMPIRE - VALLEY OF THE GIANTS: Includes a boardwalk through a grove of veteran tingle trees known as the ANCIENT EMPIRE. The boardwalk not only meanders around and sometimes through the GIANTS (some trees of which measure up to 16m in circumference), but, gives visitors a different perspective on the shapes, sounds, and movement of the forest.
Other attractions include: Giant Tingle Tree; the Walpole townsite; Coalmine Beach (usually ideal for safe swimming and beach games); Nuyts Wilderness walk and swing bridge crossing of the Deep River; and Conspicuous Cliffs beach.
Website: www.dpaw.wa.gov.au
FULL DAY ACTIVITIES

Donnelly River

FLAT WATER CANOEING / BUSH TRACK CYCLING / FLYING FOX or RAFT MAKING:
are all components of our most popular full day programme. Large groups are usually split into groups of 15 or so, and rotate through the activities, spending approximately 1.5 hrs on each.

Camp School staff conduct the water-based activities.

The two venues used are:

DONNELLY RIVER HOLIDAY VILLAGE DAM:
25 kms away, is the one most often used. It is the only place that a flying fox is available and has the added bonus of numerous semi-tamed kangaroos and emus.

BIG BROOK DAM: at the end of the Rainbow Trail in Pemberton (75 kms away) another excellent spot. It has BBQ’s, picnic shelters, change rooms, and a 3.4 km walk/ride trail around dam.

Special Program / Maintenance Fee - Costs: Canoeing $3.00 per student / Cycling $3.00 per student
GST Free. Flying Fox $1.82 + GST.

Busselton (100 km from Bridgetown)

BUSSELTON JETTY AND UNDERWATER OBSERVATORY: Tour includes a 1600m walk along the jetty to the underwater observatory. The jetty is the longest timber jetty in the Southern Hemisphere. Students are given a 40 minute guided tour. The tour takes you 8m below sea level to view amazing marine life of over 300 species which inhabit vibrantly coloured corals which smother the Jetty piles.

Website: http://www.busseltonjetty.com.au

The total tour takes 2 hours of which the cost is $10.00 per student and $21.80 per teacher + GST. Adults - 15+ years Maximum group size - 40. Educational Sheets are available.

Note: A great combination that works well is a visit to the Busselton Jetty in the morning and then stopping off at the Donnybrook Apple Fun Park on the way home in the afternoon. (See half day activities)
**HALF DAY ACTIVITIES**

**Boyp Brook (35 kms from Bridgetown)**

**HARVEY DICKSON’S COUNTRY MUSIC CENTRE:** Is uniquely different. Everyone will be ‘blown away’ as Harvey guides you around his property, which includes: Elvis memorabilia; a massive indoor country music centre; a rodeo and open area entertainment studio; every farm animal imaginable; and his ‘larger than life’ wooden statues, including their famous ‘Guitar Man’.

Most groups arrive at about 10 am, have lunch, do some boot scooting and leave at about 2 - 2:30.

*Harvey Dickson’s: Cost: $4.55 per student, + GST. Teachers Free*

*Bootscooting: Cost: $3.00 per student - GST Free. Minimum $100.00*

*Website: http://www.harveydickson.com.au*

**Greenbushes (15 kms from Bridgetown)**

**TALISON MINE:** Is the main industry in the immediate area.

The Greenbushes open cut operation is one of the world’s largest suppliers of two key strategic minerals - tantalum and lithium. Tantalum is mostly used in capacitors for electronics, including Sony ‘play stations’ and mobile phones. Lithium is used in glassware, TV tubes, computer monitors, fibreglass and ceramics.

The tour includes viewing the open cut mine, the tantalum processing plant, re-vegetation areas illustrating the environmental policies and the interpretative and interactive resources at the Discovery Centre.

**GREENBUSHES DISCOVERY CENTRE:** The Greenbushes Discovery Centre tour is included as part of the Talison Mine Tour or can be visited on its own. Students receive an introductory talk on the history of Greenbushes prior to entering both the Timber and Mining modules.

The Greenbushes Discovery Centre tells the story of human involvement with the environment. It houses interactive displays and unique games set in various themes namely Mining, Timber Milling, Community and Agriculture, all under the umbrella of “The Land”.

Experience the “Discovery Forest” interactive timber display or explore the “Discovery Decline” replica underground tunnel.

*Cost: Non School Groups - $5.00 per head*

**HERITAGE AMBLE:** The Greenbushes Heritage Amble is an interactive walk which gives an insight into the development of Greenbushes from the time of the indigenous first inhabitants, the Noongar people, through to the establishment of the tin fields and fledgling timber industry in the 1880’s and beyond to the 1920’s and 1940’s. There are 77 sites along the central business district of the town and these may be explored as a self-guided walk or through the perspective of 12 fictional characters including miners, timber workers, young children and farmers from selected areas.

*Greenbushes Discovery Centre Chairman Pat Scallan said the project combined both fun and education. “It’s really a fantastic way for people to explore the town and learn about history at the same time,” he said.*

*“The game involves people going on a bit of an investigation trail to find answers to questions as they explore the walk,” he said. Mr. Scallan said the walk also incorporated the indigenous heritage of the district through the re-telling of the Noongar Story of Creation.*

Some quick quiz cards are available for the walk from The Discovery Centre to the Mine Lookout.

*Cost: No Charge*
HALF DAY ACTIVITIES

FUN GAMES: Emphasising teamwork and cooperation are an ideal way of getting a group active and into the swing of camp, especially after a long bus trip.
1 Hour Sessions - NO CHARGE
HALF DAY - $3.00 per student - GST FREE

TEAM CHALLENGE: Pits teams of students against each other in a diverse series of fun, fast flowing, problem solving challenges and team building activities.
$3.00 per student - GST FREE

TEAM CHALLENGE: Pits teams of students against each other in a diverse series of fun, fast flowing, problem solving challenges and team building activities.
$3.00 per student - GST FREE

CHALLENGE COURSE: Is a half day activity requiring groups of students to tackle a series of initiative activities built at the camp school. Success is dependant on mutual support, cooperation, problem solving and communication skills.
$3.00 per student - GST FREE

BRIDGETOWN DISCOVERY QUIZ: Starts from the Camp School and serves as a novel approach at familiarising the students with Bridgetown. Small groups of students, each with an adult/teacher supervisor, navigate their way around town, completing a focus question sheet as they do so. NOTE: This activity can fit in anywhere ie. when you arrive; before you leave; after the ‘life skills’ activities etc.
NO CHARGE

THE DA VINCI TEAM CODE: Is a fantastic way of exploring Bridgetown. This half day team building activity emphasises time management, communication, leadership, problem solving and fun.
Small groups compete against each other to visit locations, gain information and to complete tasks and challenges which lead them to the holy grail of Team Work.
$3.00 per student - GST FREE
PHOTO ORIENTEERING: Occurs in camp and takes approx. 1.5 hrs. Students, working in pairs, use photos as a guide to find numerous places and objects around the camp. At each station, they will find clues written in morse code. Once all are collected, these clues are used to decipher a message.

NO CHARGE.

SWIMMING POOL: Which is within walking distance of the camp can be slotted in on any day (November to Easter) and is most appreciated by the students.

Cost: $2.91 per student + GST. Teachers Free

MANJIMUP AQUATIC CENTRE: Indoor heated Aqua Centre consists of a 25m eight lane pool, a free form leisure pool incorporating 2 x 20m walking lanes. The centre is open seven days a week.

Cost: $3.27 per student + GST. Teachers Free

SQUASH MAGIC:
The new Inflatable Mini Squash Courts are 1/3 the size of a normal squash court. The novelty factor instantly grabs the students attention and there are different programs aimed at different year groups. Lower primary school uses the 'BIG HAND' Program. Middle primary learns the basic squash skills while upper primary is more game orientated and each program focuses on developing hand eye co-ordination.

Cost: $4.00 per student + GST - min $100

DONNYBROOK APPLE FUN PARK:
The biggest free fun park in the Australia. Locals and passing travellers alike are drawn to the brightly coloured slides, climbs, swings and roundabouts. There are three areas, for toddlers, older children, teenagers and one for adults in the outdoor gym area plus barbecues. Three towers almost 10m high dominate the site and the kids race from one adventure to another, constantly finding something new to explore. This is a great stopover either on the way to camp or on the trip home.

Cost: No Charge

DJEMBEMOVES - DRUMMING:
Based on the traditions of West African drumming. Students will learn basic rhythmical patterns and signals, correct techniques in playing djembes and bass drums experience playing drums in a group and gain an insight into the music and culture of West Africa. Drums are provided.

Cost: Drumming - $150 per hour - first hour + GST

Minimum Charge: 1½ hours $195 + GST

Drums up to 20 students included, extra drums $2.00 per student + GST

www.djembemoves.com.au
Lifskills are an eclectic mix of fun, hobby, and environmentally conscious activities conducted in camp by various local people who share the following skills with students:

(N.B This list is just an example of the type of activities which we offer)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Cost</th>
<th>Activity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clay Pottery</td>
<td>$5 per student</td>
<td>Papermaking</td>
<td>$4 per student</td>
</tr>
<tr>
<td>Rhythm with Percussion / Drumming</td>
<td>$5 per student Min $120</td>
<td>Playing Spoons</td>
<td>$5. Min $100</td>
</tr>
<tr>
<td>Juggling - available as a ‘whole group’</td>
<td>$3 per student plus $1 material charge</td>
<td>Totem Pole Play Days</td>
<td>$5 per student $60 group material charge per pole</td>
</tr>
<tr>
<td>Origami</td>
<td>$4 per student Min $120</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

One lifeskill activity is selected per 15 students (approx) and a rotation of all activities is set up.

**PAPERMAKING:** Students are led through the process of turning shredded paper into beautiful recycled paper to use for a special occasion.
Cost: $4.00 per student - min $100 - No GST

**CLAY POTTERY:** Clay Pottery gives the freedom to play and bring a form into creation.
Using their hands, eyes, hearts and minds to develop new skills of co-ordination and techniques while working with clay.
Enjoying the touch and feel of this medium and learning to trust themselves and their ideas. Turning a lump of mud into . . .
Cost: $5.00 per student - min $120 - No GST

**RHYTHM WITH PERCUSSION - DRUMMING:**
An introduction to percussion instruments through rhythm based activities.
Cost: $5.00 per student - Min $120  No GST
LIFESKILLS ACTIVITIES

PLAYING SPOONS: Deb ‘Spoons’ Perry from Australia’s Got Talent fame
Have some fun mastering the art of spoon playing.
If you can keep the beat by tapping on the floor with your toes or by drumming on the table, you, too can play the spoons. Learn to play different spoons on different parts of your body to create various sound effects.
Cost: $5.00 per student. Minimum $100 - No GST

ORIGAMI:
Learn the traditional art of Japanese paper folding to create a variety of different forms.
Students are guided through the step by step process of folding paper. Bring it to life by creating different forms such as animals, birds and boxes.
Cost: $4.00 per student - min $120 - No GST

JUGGLING:
There are various instructors available for Juggling.
Whole group activity. Students are led through the process of making three juggling balls with millet seed and balloons. They are then taught the art of juggling.
Cost: $4.00 per student; materials included - No GST. Min $120

TOTEM POLE PLAY DAYS:
Is a simple artistic reminder that we are connected and working together. Art is about telling a story and the beauty of Totem Poles is the more simple the design, the bolder the statement it makes.
It is not about artistic ability, but each person in the group is given a section of the pole to express themselves and the school/group ideals. The group gets to take the finished Totem Pole back to school as a reminder of their camp experience.
Cost: $5.00 per student. Minimum $100
plus $60.00 group material charge per pole - No GST
EVENING ACTIVITIES

RECREATION CENTRE:
Recreation Centre: within walking distance of the camp, (next door to the swimming pool), - the centre holds many classes, including Yoga, Netball, Basketball, Indoor Soccer, Badminton, Tabloid Sports and Fitness Circuits. These activities can be included into the itinerary as a night time event.
The Tabloid Sports are highly recommended for the first night. They usually require 1 1/2 hours.
Costs:
Available as a night time activity. Tabloid Sports $4.82 per student - + GST. 1.5 hours session.

JUGGLING:
There are various instructors available for Juggling.
Whole group activity. Students are led through the process of making three juggling balls with millet seed and balloons.
They are then taught the art of juggling.
Cost: $4.00 per student; materials included. No GST. Min $120

RHYTHM WITH PERCUSSION / DRUMMING: $5 per student (Minimum $150 - Maximum 30 students)

DJEMBEMOVES - DRUMMING:
Based on the traditions of West African drumming.
Students will learn basic rhythmical patterns and signals, correct techniques in playing djembes and bass drums experience playing drums in a group and gain an insight into the music and culture of West Africa.
Drums are provided.
Cost: Drumming - $150 per hour - first hour + GST
$90 per hour thereafter + GST
Minimum Charge: 1½ hours $195 + GST
Drums up to 20 students included, extra drums $2.00 per student + GST
www.djembemoves.com.au
EVENING ACTIVITIES

ZUMBATOMIC:
With Chris Utech - Fully qualified and accredited Fitness / Gym / Zumba Fitness Instructor with 12 years experience.
Based on the formula of Zumba Fitness - Dance & Music fun catered for school children

Cost: $100.00 per hour. Any group size - No GST

STRETCH / RELAX:
With Chris Utech - Fully qualified and accredited Fitness / Gym Instructor with 12 years experience.

Cost: $100.00 per hour. Any group size - No GST

ROCK AND ROLL STARS AT THE GREEN DOOR:
The Green Door is a working performance/concert venue. It gives budding musicians and professional musicians alike a fully equipped venue to demonstrate and enhance their skills.
Equipment and technical expertise are supplied by Xtend Events.
1. Available - Monday, Tuesday and Thursday nights.
2. Duration will be approx. 2 hours (e.g. 7:30 - 9:30pm).
3. Capacity for the venue is 120 people max (including all adults and children).
4. There is no minimum number for holding an evening.
5. We are willing to rotate musical groups with Drumming sessions as required.
   NOTE: Could be used in rotation with Drumming.
6. Format:
   a) Karaoke style (plug in IPod / IPad / Computer into our sound system and play music to sing along).
   Allowing students the opportunity to be a “rock star” for a night.
   b) Dance / Disco night (play recorded music as supplied by the school through the sound system).
   c) Concert night (students and teachers can bring along instruments to play on stage as a concert night.
   Some instruments are available for use and include: drums, guitar, keyboard and percussion instruments).

Cost: $120.00 (up to 50 people) or $150 (50 - 110 people)
This total cost includes hire of the venue and equipment and time for the people to run the sound system.
GST FREE
SAMPLE PROGRAMME & ACTIVITIES

Below is a typical full day. Plus both ‘full’ and ‘half day’ options are included to aid you in planning your camp.

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.45</td>
<td>SSC’s set table for breakfast</td>
</tr>
<tr>
<td>8.00</td>
<td>Breakfast</td>
</tr>
<tr>
<td>9.00</td>
<td>Dormitory Inspection / Duties</td>
</tr>
<tr>
<td>9.30</td>
<td>Depart: Donnelly River for day of Canoeing or Double Biscuit Rafts, Bushtrack Cycling, Flying Fox</td>
</tr>
<tr>
<td>7.00</td>
<td>Diaries/Duties</td>
</tr>
<tr>
<td>7.30</td>
<td>Evening programme</td>
</tr>
<tr>
<td>9.00</td>
<td>Supper</td>
</tr>
<tr>
<td>9.30</td>
<td>Lights out</td>
</tr>
</tbody>
</table>

FULL DAY OPTIONS

LUCIEVILLE FARM
RECREATION DAY - CANOEING, CYCLING, FLYING FOX
BUSSELTON DAY - Busselton Jetty and Underwater Observatory
PEMBERTON DAY - Bicentennial Tree, Big Brook Dam, Cascades, Tram Rides, 4WD Eco Tour, Donnelly River Cruises
WALPOLE - Tree Top Walk, WOW Wilderness Cruise.

HALF DAY OPTIONS

Talison Mine / Discovery Centre
Lifeskills - see pages 22 - 23
Challenge Course/ Da Vinci Team Code/ Team Challenge
Co-operative Games
Town Discovery Quiz Walk
Swimming Pool
Recreation Centre
Squash Magic
Photo Orienteering
Self Run Activities - eg. sport, art
Boyup Brook - Harvey Dicksons Country Music Centre

EVENING PROGRAMMES

Recreation Centre - tabloid sports
Self Run Activities – eg. quiz night, talent quest, video night.
SCHOOL GROUPS 2014

(Please indicate your preferences on the Camp Return Form)

<table>
<thead>
<tr>
<th></th>
<th>STUDENTS</th>
<th>ADULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continental</td>
<td>$6.00</td>
<td>$7.00</td>
</tr>
<tr>
<td>Full</td>
<td>$7.00</td>
<td>$8.50</td>
</tr>
<tr>
<td>Lunch</td>
<td>$7.00</td>
<td>$9.00</td>
</tr>
<tr>
<td>Dinner</td>
<td>$9.00</td>
<td>$11.00</td>
</tr>
<tr>
<td>Accommodation</td>
<td>$20.00</td>
<td>$27.00</td>
</tr>
<tr>
<td>Full Day meals - Continental</td>
<td>$22.00</td>
<td>$27.00</td>
</tr>
<tr>
<td>Full Day meals - Full Breakfast</td>
<td>$23.00</td>
<td>$28.50</td>
</tr>
<tr>
<td><strong>TOTAL (FULL DAY) - CONTINENTAL</strong></td>
<td>$42.00</td>
<td>$54.00</td>
</tr>
<tr>
<td><strong>TOTAL (FULL DAY) - FULL BREAKFAST</strong></td>
<td>$43.00</td>
<td>$55.50</td>
</tr>
</tbody>
</table>

**PLEASE NOTE:**

Fees include: morning / afternoon teas and supper.

These rates do not apply to community groups.
Separate rates need to be negotiated with the Camp School Manager.

Campers are required to bring 2 single sheets, a pillowslip and toiletries.
Please no sleeping bags.
Linen can be ordered by prior arrangement.
The cost of linen hire is approx. $10.00.

Campers are responsible for serving and clearing of meals, washing and wiping of dishes and general tidiness of dormitories.
SAMPLE MENU INFORMATION

All meals are freshly cooked using wholesome and where possible low glycemic index (GI) ingredients. If any student, teacher or parent has special dietary requirements please inform us on the Camp Return Form. Listed are examples of meals we serve at the Bridgetown Camp School.

Breakfast - Continental only:
Selection of cereals, yoghurt, tinned fruit, toast, spreads, orange juice, and fruit platter.

Breakfasts - Cooked Breakfasts:
Scrambled eggs, bacon or sausages with spaghetti and/or baked beans.
Bacon and Eggs / Cheesies / Bacon and Egg Muffins.
Pikelets, spreads, and a fruit platter

Morning and Afternoon Teas: Fruit / Home made muffin/cookies/slice/ or cake.
Cracker biscuit with savoury toppings

Lunches - OUT:
Make your own shredded chicken or sliced meat roll with shredded salads and spreads / chicken / salad wraps.
Sausage sizzle with salads and marinated steak strips for the adults.
Soup.
Lebanese rolls

Lunches - IN:
BBQ.
Warm chicken salad and crusty bread.
Open sandwiches with spreads-hummus, curried egg, cold meats and salads.
Hot chicken roll and salad / Hamburgers / Pizza / Soup / Tacos / Burritos.
Whole baked “spuds” with choice of fillings.

Dinner:
Roast beef, chicken, lamb, or pork with baked potatoes, pumpkin or carrots, cauliflower and broccoli cheese, greens and gravy. Lasagne, spaghetti bolognaise / meatballs with vegetables or salad and garlic bread.

Desserts:
Choc - Chip muffins with chocolate sauce and ice cream / Icky Sticky Date muffins with toffee sauce with ice cream / Fruit salad with cream/ice cream / Trifle / Apple or peach or apricot crumble/sponge with custard / Ice cream sundaes or Banana splits / Jelly fruit and ice-cream / Butterscotch or chocolate self-saucing puddings and ice-cream / Apple strudel with cream or ice-cream. Mini pavlovas and fruit parfaits.

BIRTHDAYS - Ice cream cakes - Homemade

Supper:
Hot or cold milky milo with cake or slice

Teachers/Parents
Tea/Coffee Facilities available 24 hrs • Complimentary cheese and nibbles platter daily
RESOURCE LIST

AUDIO VISUAL EQUIPMENT.
- IPOD MP3 Player/Docking Station - MP3 and USB inputs.
- Portable PA system.
- Emergency telephone (in kitchen).
- Fax machine (08 97611866)
- Mirror ball and “Blue” florescent lights.
- Overhead projector.
- Large screen plasma television with Bluray DVD player.
- DVD/Sound system connected to ceiling mounted projector for home theatre movie viewing

SPORTS & OUTDOOR EDUCATION EQUIPMENT
- Small oval.
- Totem tennis sets

Note: Groups are requested to bring their own sporting equipment to camp.

OTHER ASSORTED RESOURCES
- BBQ facilities.
- Reverse-cycle air conditioning in dining room.
- Dress ups for concert nights.
- Laundry with washing machine and dryer.
- Outdoor firepit. (Fire restrictions apply.)
- Piano.
- Portable blackboards and whiteboards.
- Separate staff lounge with fridge, tea and coffee facilities and complimentary cheese & nibbles platter.
- DVD’s – Small selection of in-house films plus membership to local Video Store
CAMP ROLES

The Camp School Manager is responsible for the total administration of the camp, including management of camp school finances, staff and maintenance of buildings and grounds. In addition, the Camp School Manager supports teachers using the camp school in the following ways:

* Ensuring a qualified 1st aid person is on site.
* Being familiar with the local area.
* Ensuring adequate educational (and recreational) resources exist at the camp.
* Helping teachers in designing a programme that satisfies their requirements.
* Providing a camp school organizational and information booklet.
* Booking excursions.
* Typing of programme.
* Conducting the camp school orientation.
* Conducting the first meal for camp leaders new to the camp.
* Organising (on request) transport during camp.

TEACHER IN CHARGE (GROUP LEADER)

* Completion and return of the Camp Booking Form and the Booking Confirmation and Acceptance of Hire Agreement Form
* Ensure payment of Camp Deposit to secure the camp booking.
* Liaising with camp staff with regard to the camp programme at least one month prior to camp.
* Completion and return of the Camp Return Form at least two weeks prior to camp.
* Complying with DEWA procedures and policies as outlined in:

Duty of Care For Students
http://policies.det.wa.edu.au/our_policies/ti_view?uid=01b68179c7ccf555395554511a7572e994&iview=summary_view

Excursions: Off School Site Activities

Outdoor Education and Recreation Activities
http://www.eddept.wa.edu.au/hpe

* Discipline of group
* Supervision of students in camp and during activities and excursions.
* Managing all visiting staff and helpers.
* Ensuring that stated rosters, competitions, policies, and programmes run to time.
* Ensuring that the “General Conditions for Hire” are met.

Also:

Other Teachers: Responsible to the Teacher in Charge (Group Leader)
Parent Helpers: Assist with domestic duties, eg. laundry and meal serving.

Note: Parent helpers should have no disciplinary responsibility.
TIPS FOR A SUCCESSFUL CAMP

SLEEP:
Plenty of it. Especially first night. Kids don’t recognize fatigue in themselves, and need plenty of persuasion to go to sleep. I suggest that the staff make frequent checks in the first hour after lights out and insist on absolute quiet. Children are more likely to fall asleep if they are kept quiet and still, out of boredom if nothing else.

FREE TIME:
None/limited. Make relaxation time active eg. organised (and supervised) sport. “Quiet times” should involve reading or diary writing etc. Staff could be rostered to supervise these activities ... perhaps this is a time for you, as Camp Leader, to have some student free time and recharge your batteries.

DORMITORY COMPETITIONS:
I believe daily dorm inspections are a necessity. Running a dormitory competition has the effect of maintaining good standards of hygiene and cleanliness, as well as developing personal pride and health habits, securing good discipline within the dormitories, and reducing the workload involved in the end of camp clean-up.

POCKET MONEY:
It is suggested to keep pocket money to a small amount. In fact no pocket money at all is worth considering.

SNACKS, LOLLIES, AND SWEET DRINKS:
I strongly advise that these be banned from camp. They cause hygiene problems within the camp; are contrary to the DEWA’s School Health Care Policy; and adversely affect the students’ behaviors.

MOBILE PHONES:
I see no need for students to bring mobile phones on camp. There have been instances where the inappropriate use of mobile phones has caused unwarranted concerns for parents and unnecessary problems for others, including staff.

WET WEATHER ALTERNATIVES:
Though there is rarely a need ... you never know! Whilst I can usually assist by running some indoor games or ... suggesting some other solution, this is not always the case, so please be prepared!

TRANSPORT:
For most camps I strongly advise having a coach / bus stay with you for the duration of your camp. Most local buses are tied to school bus runs. Having a bus stay for the duration of the camp:
• provides more program flexibility
• is generally a more cost effective option
• is much safer and convenient if ever there was a need to abandon an excursion
• or, in the case of a bushfire for example, evacuate the camp

COMMITMENT (and safety):
By allowing students (and other staff) to shoulder some responsibility for camp, and therefore responsibility for the camps success or failure, they will show more commitment. Attempt to integrate the planning of camp into your curriculum, that is, look to share the ownership of the camp experience. If you do all the objective setting, and prior preparation and planning, odds are, you will be the most, and perhaps only one, committed to camp.

Committed, aware people are generally safer, more responsive people!
REMEMBER: “prior preparation and planning prevents poor performance.”

INITIAL PLANNING.
1. Check that the camp deposit has been paid. Doing so secures your booking. Complete and return the Booking Form and Hire Agreement.
2. Read the department’s policies on camps and excursions and activities on: http://www.eddept.wa.edu.au/hpe/ and follow the links to Excursions: Off School Site Activities and Water Based Excursion Policy.
3. Check out our website: www.bridgetowncampschool.wa.edu.au
4. Check that you have received the latest version of the Bridgetown Camp School – Camp Information Booklet. (Please dispose of old versions.)
5. Arrange transport. (I recommend a bus and driver stay for the duration of camp)

AT LEAST ONE MONTH BEFORE YOUR CAMP.
1. Send home and have returned the following forms: Parent Information, Parent Consent and Contract, Medical and Water Based Authority, and Media and Video Permission.
2. Complete the Draft Itinerary form and fax back to camp school on 9761 1866. (Camp Manager will then forward a programme draft for comment.)

LEADING UP TO CAMP. (The earlier the better in most cases.)
1. Complete the required Excursion Management Plans and have them signed-off by the Principal.
2. Send Clothing and Equipment Checklist home.
3. Send a copy of the Camp Programme and any other final details of camp to parents and receive payment for camp.
4. Prepare Camp Booklets to include Dear Diary, Duty Roster, quizzes, crossword etc.
5. Allocate dormitories and draw up Dormitory Competition score-sheet.
6. Finalize evening programme and make wet weather alternatives – just in case.
7. Organize a staff roster and a student Duty Roster.
8. Brief all campers, including teachers and parent helpers, on roles and responsibilities – including the role of the Camp Manager and camp staff.
10. Ensure that you have received from the camp school: a copy of the final programme; sample Excursion Management Plans; background information and worksheets on pertinent excursions and activities; and a copy of a quote Camp Invoice (Note: One invoice is issued and includes all accommodation, meal, activity and excursion costs.)
11. Procure a drink container for the return trip home.
12. Complete and fax the Camp School Return form at least two weeks prior to arrival.

ARRIVAL TO CAMP.
1. Meet in the dining room and provide the manager with a list of all students and staff attending camp and a copy of a completed Safety and Behavior policy.
2. The students will be briefed on the camps dormitory rules and policy. Students then begin unpacking and making their beds.
3. The Camp Manager will then conduct a camp orientation.
4. Student shower prior to dinner.
5. The Camp Manager will conduct the first meal for Teachers-in-Charge new to the camp school.
6. Again for Teachers-in-Charge new to the camp school the Camp Manager will explain campers duties.
7. Prior to the evening programme the Camp Manager will usually have completed his duties and gone home.

DURING CAMP
1. Please read Camp Roles, specifically the Camp Leader Role.

DEPARTING CAMP
1. Students complete normal duties. There are no extra duties. Please ensure dishes, especially, are well cleaned and dry. Students are to clean out their dormitories, vacuum the floors and make the beds the same as when they arrived.
2. Prior to departing gather students in the meeting room for final farewells.
3. Pick up Camp Invoice and a Camp School Feedback Form.
4. Make a booking for the following year.
The dining room will accommodate a maximum of eleven tables.
A maximum of eight people can sit around each one of these. I normally, however, recommend six people per table.
The duties are coded:

<table>
<thead>
<tr>
<th>Duty Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSC</td>
<td>Setting, Serving &amp; Clearing</td>
</tr>
<tr>
<td>WWU</td>
<td>Washing &amp; Wiping Up</td>
</tr>
<tr>
<td>KH</td>
<td>Kitchen Helper</td>
</tr>
<tr>
<td>DRC</td>
<td>Dining Room Cleaner</td>
</tr>
<tr>
<td>LD</td>
<td>Lunch Duty</td>
</tr>
<tr>
<td>AF</td>
<td>Animal Feeder / Food Harvesters</td>
</tr>
</tbody>
</table>

I have found that the best way, in preparing a duty roster, is as shown below.

<table>
<thead>
<tr>
<th>TABLE #1</th>
<th>MON</th>
<th>TUES</th>
<th>WEDS</th>
<th>THURS</th>
<th>FRI</th>
</tr>
</thead>
<tbody>
<tr>
<td>KEENAN</td>
<td>SSC</td>
<td>AF</td>
<td>LD</td>
<td>DRC</td>
<td>KH</td>
</tr>
<tr>
<td>KALEISHA</td>
<td>WWU</td>
<td>SSC</td>
<td>AF</td>
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<tr>
<td>HAIDEE</td>
<td>KH</td>
<td>WWU</td>
<td>SSC</td>
<td>AF</td>
<td>LD</td>
</tr>
<tr>
<td>ASHA</td>
<td>DRC</td>
<td>KH</td>
<td>WWU</td>
<td>SSC</td>
<td>AF</td>
</tr>
<tr>
<td>FREYA</td>
<td>LD</td>
<td>DRC</td>
<td>KH</td>
<td>WWU</td>
<td>SSC</td>
</tr>
<tr>
<td>MOLLY</td>
<td>AF</td>
<td>LD</td>
<td>DRC</td>
<td>KH</td>
<td>WWU</td>
</tr>
</tbody>
</table>
CAMPER’S DUTIES

- Staff are expected to supervise duties.
- Parents are expected to encourage children to complete their duties quickly and efficiently, however, NOT to do the work for them.

DORMITORIES - All are responsible
- Make the beds each morning.
- Vacuum the floor daily.
- Ensure clothes etc. are neatly folded or hung. Nothing is to be left on the floor.
- Remember that food and drinks are not to be consumed in the dormitories.

ENERGY MONITOR - All are responsible
- Prior to dinner, the evening programme, and as you are about to leave for the days activities, ensure that all lights, not required, are turned off.

SETTERS, SERVERS, CLEARING (SSC) - 1 per table
- Fifteen minutes before the evening meal, wash hands and report to the dining room.
- Set the tables with knives, forks, spoons, cups and water jugs.
- In the morning collect jams, butter, orange juice, yoghurt, fruit and milk from fridge. Place these and the large cereal containers on a table at the front of the dining room.
- At the evening meal you are usually required to serve the main meal. This requires listening to the cook, who will tell you how much food to put on each plate. You are also required to serve the sweets.
- After each meal, scrape the scraps from the plates into the food scrap buckets and put the knives, forks and spoons into the “cutlery wash up bowl”.
- Carry the dishes to the wash up area and stack them on the bench.
- Clear the table completely.

WASHING AND WIPING UP (WWU) - 1 per table
- Half fill the required number of wash-up and rinser sinks with warm to hot water.
- Add a small amount of detergent to the wash-up sink only.
- EITHER: Wash the dishes in order from cleanest through to greasiest OR wash the jugs and cups in one sink, the sweet bowls in another and the mains plates in yet another.
- Wipe and return the dishes (Note: For hygiene reasons it is best to wipe and air dry the cups for a period of time before stacking them.)
- Hang tea towels on the drying rack.
- Wipe down the sinks and rinse the sponges.

DINING ROOM CLEANERS (DRC) - 1 per table
- After each meal, four people are to collect the basins stored in the servery. With the addition of a little water, they are to wipe the tables, serving oven, and baine marie clean.
- The others are to stack the chairs, move the tables as required by your teachers for the evening activity, and, using the brooms found in the servery, to sweep the floor.

LUNCH DUTY (LD) - 1 per table
- Before departing on the daily excursion, collect the lunches from the kitchen, and take them to the coach or bus.
- Upon returning from the excursion, wash and dry all the lunch dishes and return them to the kitchen.

ANIMAL FEEDERS / FOOD HARVESTERS (AF) 1 per table
- After breakfast report to the kitchen and assist one of the camp staff in feeding the poultry. Collect the eggs (if you can find them).
- Wash the buckets.

KITCHEN HELPERS (KH) - 1 per table
- After the morning and evening meal report to the kitchen and assist the cook as required.
BRIDGETOWN
Camp School

take the plunge!

Camp Booklet 2014
Bridgetown is approximately 268 km south and about 95 km south of Bunbury, on the South Western Highway and roughly 2.5 - 3 hours drive from Perth.

Bridgetown is a glorious town nestled amongst the hills on the banks of the Blackwood River and has the rare combination of old world charm and modern facilities. Many fine old buildings have been painstakingly restored to their former glory, including the post office, old gaol, police station, St. Paul's Anglican Church and Bridgetown's pride and joy - “Bridgedale”, the home built in 1862 by one of the area’s first settlers, John Blechynden. Also worth visiting is the old Bridgetown railway station, which is now the Blackwood Environment Centre. Bridgetown has been recently listed as a heritage town by the National Trust.

The town has been the site of several bridges across the Blackwood. The most recent bridge was built in 1981 and is the last of the large wooden bridges to be built in Western Australia, if not Australia. It is a colossal structure, 127.5 metres long, made from hand finished jarrah.

Bridgetown derived its name from the bridge which spans the ‘Blackwood River’ plus the “Bridgetown” was the ship to put in at Bunbury for wool from these districts. The original native name for the townsite was “Geegelup”, but the town was officially gazetted Bridgetown on June 4, 1868.

A feature of Bridgetown is its marked seasonality. There are golden summers, the russet colours of autumn foliage, the winters with green hillsides and mists in the valleys and the exuberant colours of bulbs and blossom in spring. Bridgetown is famous for its misty mornings brought about by the combination of its river location and cold nights. With its valleys and steep slopes it is one of the most picturesque town in Western Australia.

Today, Bridgetown is the centre of a thriving and attractive district where, apart from tourism, the major industries are timber and horticulture (fruits, vegetables, nuts, olives, and wineries).

The town boasts two art galleries, three wineries, a cidery, eight cafes, seven restaurants, three hotels and 35 accommodation houses (including WA's 2001 ‘Best Bed & Breakfast’). It has also become a destination of choice for people seeking a life-style change as an alternative to living in the suburbs of a large city.
Today is ______ day, the ______ day of 2014
The season is summer / autumn / winter / spring.

WEATHER WATCH

Sun    cold     cool     warm     hot
       Cloud    high     medium   low

Rain    nil       drizzle   showers  heavy
       Wind     calm     gentle   strong   gale

WHAT WENT DOWN THE FOOD TUBE ...

Breakfast

Lunch

Dinner

My duty today was

My duty tomorrow is

My dormitory gained ______ points.

The judge particularly liked

We will be able to improve upon this by

A summary of the day:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
### DORMITORY COMPETITION

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<th>DORM</th>
<th>Day</th>
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<td>Cattle Yard</td>
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<td>Pigeon Coop</td>
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<td>Guinea Fowl Roost</td>
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<td>Chook House</td>
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<td>Sheep Shed</td>
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<td>Frog Swamp</td>
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<td>Worm Farm</td>
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<td>Pig Pen</td>
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<td>Duck Pond</td>
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<td>Chicken Hatchery</td>
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<td>Goose Pen</td>
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<td>Rabbit Hutch</td>
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<td>Fish Pool</td>
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Note: Please do NOT use the Fish Pool, Rabbit Hutch, Goose Pen, Chicken Hatchery or Duck Pond without approval, prior to camp, from the Camp Manager.